



BOARD / ADVISORY PROFILE

Name	Company			Fiscal Year End:
Job Title	Wk #	Best Method of Communication <input type="checkbox"/> Email <input type="checkbox"/> Phone		
Address	City	State	Zip Code	Mailing Preference: <input type="checkbox"/> Office <input type="checkbox"/> Home
Mobile #	Fax	Email address:		
Home Address	City	State	Zip Code	Date of Birth

Area(s) of expertise (circle all that apply):

Accounting Appraisal Architecture Law Personnel Marketing Government Finance/ Auditing City Planning Investments
Fundraising Management Strategic Planning Banking/Investments Business/Corporate Grants & Proposal Writing
Administration Home Inspector Computers/Web Design Public Relations Economic Development Property Management
Electrician/Plumber Project Management Real Estate Entertainment General Contractor Board Development Housing Dev.
Event Planning Other _____

Personal Background Information

Have you ever been convicted of a felony, violent crimes or crimes involving children? ___ No ___ Yes, please explain below:

Race/Ethnic Origin: _____ **Gender:** ___ Female ___ Male

Education: ___ HS ___ College Degree (specify area) ___ Bus. Admin. ___ Graduate Degree (area) _____

___ Continuing Education (Describe) _____

Other information/characteristics that may be important to our organization when making assignments: (i.e. Disability, Sexual Orientation, Religious Beliefs, Time Constraints, Conflict of Interest, etc.)

Other Past/Current Volunteer/Board Experience - Please list organization(s) and date(s) of service:

PLEASE ATTACH RESUME & EMAIL TO Info@HannibalSquareCLT.org or mail to PO Box 364 Winter Park, FL 32790

Referred by Signature _____ Date _____



Board of Directors
Tri-Partite Governance

- **Three General Representatives – Lives in the area the HSCLT Serves**
- **Three Public Representatives – Appointed by Local Gov't**
- **Three Lessee Representatives – Must live in an HSCLT home**

Advisory Board Member
Descriptions

Advisors serve time in an ***unrestricted*** capacity to provide specific & expert advice in strengthening organizational capacity for time-sensitive related projects & development processes in the areas of:

- **Housing development (general contracting, rehab, development, design, project management and other applicable areas)**
- **Banking, Finance, Accounting and other applicable areas**
- **IT – Web design, maintenance, and other e-activity**
- **HR – Operating procedures, Compliance, and Payroll**
- **Marketing & Advertising**
- **Board Governance – Policy, By-Laws, training, fundraising, and fiduciary responsibilities**
- **6 meetings a year to plan, identify, and recommend acquisition & development projects**

Board Meeting Schedule

- **2nd Tuesday of the month**
- **6:30pm-7:30pm**
- **HSCLT Office**

Board & Advisory
COMMITTEE DESCRIPTIONS

Executive Committee – Consist of the officers; reviews & approves recommendation from committees.

Development Committee – This committee works with the Executive Director to review, discuss, recommend for approval and research all acquisition & development projects to be acquired by the HSCLT

Family Selection Committee - Work closely with the Executive Director in selection process of prospective homeowners for current and future projects.

Host Committee – Appointed Board Member with volunteers welcome new residents, plan resident events .

Finance Committee- Review all financials, budgets, and make recommendations for revisions. Financial oversight of the HSCLT

Fundraising Committee –Executive Director – Identify, advocate for grants/development funding/fundraising planning and support

Personnel & Evaluation Committee – Oversight of all personnel/contract Director's evaluation/measurable performance.